

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF WESTFORD  
WARRANT**

**Middlesex, ss.**

**To the Constable of the Town of Westford, in said County,**

**GREETINGS:**

You are required in the name of the Commonwealth aforesaid, to notify and warn all inhabitants of said Town qualified to vote in elections, and also in Town affairs, to meet at the Abbot School Gymnasium at Depot Street on the following date:

**Monday, October 17, 2016**

*(voter registration deadline, Friday, October 7, 2016 at 8:00pm)*

at 7:30 in the evening, then and there to act upon the following articles:

**CITIZENS' PETITION**

<b>ARTICLE 1: Authorization for the Board of Selectmen to petition the General Court for one (1) additional all alcohol on premises license to be exercised by Westford Gateway, LLC located at 66-68 Boston Road, Westford.</b>	<i>Citizens' Petition</i>
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**Motion:** *(Majority Vote Required)*

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for one (1) additional all alcohol on premises license to be exercised by Westford Gateway, LLC located at 66-68 Boston Road, Westford, said license not to be transferred to any other location; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court which are within the scope of the general public objectives of the petition, or take any action in relation thereto.

The petition for special legislation shall take the following form:

AN ACT AUTHORIZED THE TOWN OF WESTFORD TO ISSUE ON ADDITIONAL LIQUOR LICENSE.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

**SECTION 1.** (a) Notwithstanding section 17 of chapter 138 of the General Laws or any other general or special, rule or regulation to the contrary, the licensing authority of the town of Westford may grant one (1) additional license for the sale of all alcoholic beverages to be consumed on premises under section 12 of said chapter 138 to Westford Gateway, LLC, or its successor or assign, to be exercised at and located at 66-68 Boston Road, Westford. A license granted under this section shall be subject to all of said chapter 138 except said section 17.

(b) Once issued, the licensing authority shall not approve the transfer of the license issued under this section to any other location, but it may grant the license to a new applicant at the same location if the applicant files with the authority a letter from the department of revenue indicating that the license is in good standing with the department and that all applicable taxes have been paid.

(c) If the license granted under this section is cancelled, revoked or no longer in use, it shall be returned physically, with all of the legal rights, privileges and restrictions pertaining thereto, to the licensing authority, which may then grant the license to a new applicant at the same location under the same conditions as specified in this section.

Or act in relation thereto.

**FINANCIAL**

<b>ARTICLE 2: Approve Unpaid Bills from Previous Fiscal Year(s)</b>	<i>Town Manager</i>
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To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds, or any combination thereof; a sum of money to pay for unpaid bills of prior fiscal years for various Town departments in accordance with the provisions of [Massachusetts General Laws Chapter 44, Section 64](#);

Or act in relation thereto.

**ARTICLE 3: Fiscal Year 2017 Budget Adjustments***Town Manager*

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds sums of money in order to adjust the Fiscal Year 2017 Operating Budgets;

Or act in relation thereto.

**ARTICLE 4: Fiscal Year 2017 Budget Transfers***Town Manager*

To see if the Town will vote to transfer various sums of money between and among various accounts for the Fiscal Year ending June 30, 2017;

Or act in relation thereto.

**ARTICLE 5: Fiscal Year 2017 Capital Appropriations***Capital Planning Committee*

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds, or any combination thereof; the sum of \$98,625 (NINETY EIGHT THOUSAND SIX HUNDRED TWENTY FIVE DOLLARS) to provide for the following capital requests:

<i><b>DEPARTMENT</b></i>	<i><b>AMOUNT</b></i>	<i><b>PURPOSE</b></i>
Fire Department	\$18,625	For the replacement of a fire truck motor and other related repairs
Engineering	\$30,000	For the appraisal of easements for the Oak Hill Rd. and Groton Rd. intersection improvements
Engineering	\$50,000	For the design of the Complete Streets Prioritization Projects

Or act in relation thereto.

**ARTICLE 6: Authorize Revolving Funds***Town Manager*

To see if the Town will vote to authorize revolving funds for the Fiscal Year Jul 1, 2016 – June 30, 2017, under the provisions of [Massachusetts General Laws Chapter 44, Section 53E ½](#) for the following:

<b>Revolving Account</b>	<b>Spending Authority</b>	<b>Revenue Source</b>	<b>Allowed Expenses</b>	<b>Expenditure Limits</b>	<b>Year End Balance</b>
Town Forest Management	Town Forest Committee	Revenue received from the sale of timber for the support and management of town forests	Costs associated with the management and maintenance of Town Forests	\$25,000	Available for expenditure next year

Or act in relation thereto.

**ARTICLE 7: Amend the Wage and Classification Plan***Town Manager*

To see if the Town will vote to amend the Pay Classification Plan for non-unionized municipal employees, effective July 1, 2016;

Or act in relation thereto.

**ARTICLE 8: Authorize the Selectmen to Enter a Lease for the Office and Programming Space for the Parks, Recreation, and Cemetery Departments in Building 18 of the former Courier/RR Donnelley Printing Facility at 22 Town Farm Road and Appropriate Funds for the First Year of the Lease**

*Board of Selectmen*

To see if the Town will vote to authorize the Board of Selectmen to enter into a lease, for a term not to exceed 10 (ten) years, of a building determined by the Board of Selectmen to be suitable for a site for the Recreation Department and/or other Town departments, on such terms and conditions as the Board of Selectmen shall deem appropriate; and, further, to raise and appropriate, borrow, or transfer from available funds, or any combination thereof, a sum of money to pay the rent for the first year of the lease of said building, and expenses associated with and/or incidental to said lease, including, but not limited to, costs of leasehold improvements reasonably needed to accommodate the Town's use, installation of computers and other equipment, furnishings and moving costs;

Or act in relation thereto.

**ARTICLE 9: Reduce Amount Raised by Taxes in Fiscal Year 2017**

*Board of Selectmen*

To see if the Town will vote to take specific amounts from available funds and to direct the Assessors to reduce the net amount to be raised by taxation for Fiscal Year 2017;

Or act in relation thereto.

**ARTICLE 10: Acceptance of Schematic Design for the J.V. Fletcher Library**

*Board of Library Trustees*

To see if the Town will vote to accept the schematic architectural design for the J.V. Fletcher Library building and authorize the Board of Library Trustees of the J.V. Fletcher Library and/or the Board of Selectmen to apply for, accept, and expend any state grants which may be available for the cost of the design, construction and equipping of the library project, contingent upon the receipt of a state grant;

Or act in relation thereto.

**COMMUNITY PRESERVATION**

**ARTICLE 11: Approve Community Preservation Committee Recommendations**

*Community Preservation Committee*

To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2017 Community Preservation budget and to appropriate from the Community Preservation Fund a sum of money not exceeding 5% of the FY2017 estimated annual revenues to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2017; and further to reserve for future appropriation a sum of money from the Community Preservation Fund for open space, historic resources, and community housing purposes, and further to appropriate from the Community Preservation Fund or borrow pursuant to Massachusetts General Laws Chapter 44B, Section 11, or any other enabling authority, a sum or sums of money for Community Preservation projects or purposes, including acquisition of interests in land, all as recommended by the Community Preservation Committee;

Or act in relation thereto.

**STREET ACCEPTANCE**

**ARTICLE 12: Accept Clare Circle as a Public Way**

*Board of Selectmen*

To see if the Town will vote to accept the layout of Clare Circle as a Town public way pursuant to Massachusetts General Laws Chapter 82;

Or act in relation thereto.

And you, Constable, are directed to serve this warrant by posting a true and attested copy thereof at the Town Hall, Library and at each Post Office in said Town of Westford at least fourteen (14) days prior to the time of holding said meeting.

THEREOF FAIL NOT and make return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of holding the meeting aforesaid.

Given under our hands this 27th day of September in the Year of our Lord 2016.

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Kelly Ross (Chair)

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Andrea Peraner-Sweet (Vice-Chair)

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Donald Siriani (Clerk)

\_\_\_\_\_  
Scott Hazelton

\_\_\_\_\_  
Mark Kost

**A TRUE COPY  
ATTEST:**

\_\_\_\_\_  
**Constable of Westford**

**DATE:**  
**I HEREBY CERTIFY THAT I HAVE SERVED THE FOREGOING WARRANT BY POSTING A TRUE AND ATTESTED COPY THEREOF AT THE TOWN HALL, LIBRARY AND AT EACH POST OFFICE IN THE SAID TOWN OF WESTFORD AT LEAST FOURTEEN DAYS PRIOR TO THE TIME OF HOLDING SAID MEETING.**